



Scarborough Men's Volleyball Association

League Registration and Roster Management Policy

As Amended and Effective Date:	October, 2018	Original Publish Date:	January, 2017
---------------------------------------	---------------	-------------------------------	---------------

1.0 Context

The Scarborough Men's Volleyball Association represents a league of approximately 40 teams with over 400 members, including players, officials and league administrators. In order to provide oversight and accountability for the league, the league administrators have developed the player registration process to provide accurate membership details when requested to support the acquisition of gym permits from the Toronto District School Board (TDSB) and insurance as per TDSB requirements.

Player registration also supports league administrators in resolving roster issues such as player changes and additions, roster concerns/protests raised by team captains, and disciplinary actions where a player or team are found to be non-compliant to the terms and conditions of membership.

This policy outlines the process for member registration and roster management.

2.0 Member Registration

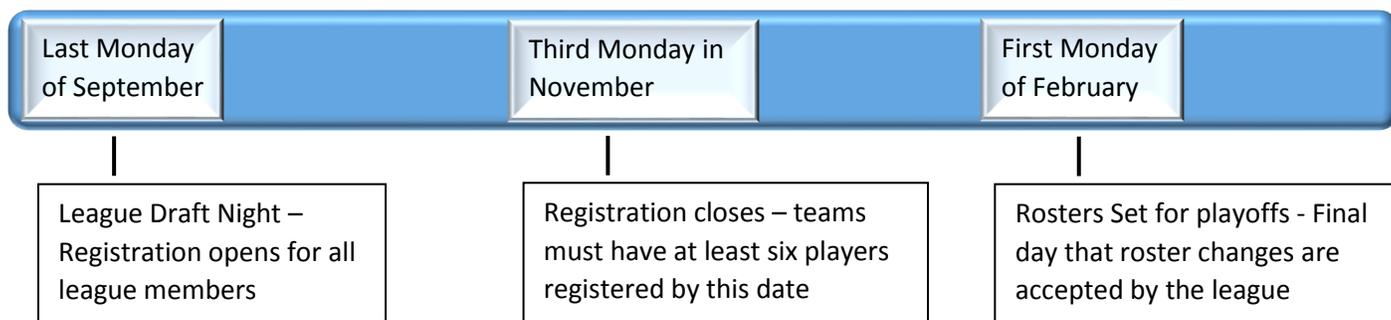
Each player must register at the beginning of each season using the link at SMVA.ca to ensure that they have reviewed and accepted the terms and conditions of membership. If a member is found non-compliant with these terms and conditions and they claim that they did not register themselves, the team captain will also be held responsible for the non-compliance.

The following data is collected by league executive during member registration:

- *Name*
- *Member Type*
- *Team Name*
- *Birthdate* – Players must be a minimum of 19 years of age as per the TDSB permit requirements
- *Address*
- *Phone Number*
- *Email Address*
- *Years playing in SMVA*
- **Check Box** – indicates a member's agreement to be held accountable to comply with the terms and conditions of league membership

Once a registration is submitted, an email confirmation is automatically sent to the email address provided with the registrant's details. This email is a player's confirmation that they have successfully registered and the onus is on the player to ensure that this email has been received and they are included on a team's roster. Players may view team rosters on the SMVA website at any point to confirm that their name has been added to their respective team. If an email confirmation is not received and the registrant is not listed on their respective team on the SMVA website, contact the SMVA executive during the registration period so any technical issues may be addressed. ***It is the responsibility of the team member and team captain to ensure that all team members are registered prior to the end of the registration period.***

3.0 Registration and Roster Change Timelines



4.0 Roster Management

SMVA encourages teams to carry more than six players on their roster with a maximum of 12 (including the team captain). This allows teams to manage absences and avoid defaults and ensures that rosters do not grow to a point where players are not receiving a fair amount of playing time.

DEFAULTS

The league executive aims to maintain a league with high quality competitive play to ensure that athletes are receiving good value for their financial and time commitment. We understand that team defaults may occur due to often inevitable circumstances, however, should a team default on a regular basis, the executive reserves the right to intervene and ensure that all teams continue to have an equal opportunity to compete against full teams on a regular basis.

If a team does not have five players prepared to play when the referee blows the whistle for the first game of the evening (7:20pm), they will default. If a fifth player does not arrive prior to the four minute buzzer of the first game the team will default the second game of the first match. If a fifth player does not arrive prior to the second match of the night the team will default the night and counting as six defaults for the season. Once a team has accumulated ten defaults the league executive reserves the right to discuss the team's status in the league with the captain.

Once registration has closed, team captains may make additional roster amendments. This process is intended to address circumstances such as injury that would impede the team from competing in the league for the remainder of the season, or to add players if the team is experiencing attendance issues that may result in defaults.

The final day for submitting any roster changes during the season is the first **Monday of February**.

Team captains may add players to their roster by completing a Roster Amendment Request form, and submitting it to league administrators. League administrators will review the request form and notify team captains when the roster change has been approved. An administrative fee of \$20 is applicable for each roster change request.

Where a team roster is already at capacity of 12 players, the Roster Amendment Request Form will require captains to identify which player should be removed from the roster and thus will no longer be available to play in the current season or playoffs.